

TIMESTAMP HERE

USF SCHOOL OF MUSIC

HALL RESERVATION FORM FOR STUDENT RECITALS

REHEARSAL:

DATE

START TIME
(RANGE IF FLEXIBLE)

ROOM
(BARNES, CRH, IRH, JRH)

Office Use Only	
CONFIRMED	PAID

_____	_____	_____
_____	_____	_____
_____	_____	_____

RECITAL:

DATE

START TIME
(RANGE IF FLEXIBLE)

ROOM
(BARNES, CRH, IRH, JRH)

Office Use Only	
CONFIRMED	PAID

_____	_____	_____
_____	_____	_____
_____	_____	_____

CONTACT INFORMATION:

STUDENT 1 EMAIL: _____

PHONE: _____

STUDENT 2 EMAIL: _____

PHONE: _____

RECITAL LEVEL:

JUNIOR

SENIOR

GRADUATE

OTHER: _____

IS THIS RECITAL REQUIRED FOR DEGREE COMPLETION? YES **NO**

*Only one recital for degree completion will be allowed per level (i.e. you can not request two Senior Recitals for degree completion).

EQUIPMENT REQUESTS (Check all the apply, free unless otherwise indicated):

MIXER/SURROUND SOUND/SUBWOOFER (A STAFFING FEE MAY APPLY)

HARPSICHORD (A \$75 CHARGE WILL APPLY)

PORTATIVE ORGAN (A \$75 CHARGE WILL APPLY)

ELECTRIC HARPSICHORD/ORGAN

STAND LIGHTS

MICROPHONE/STAND (6 MAXIMUM, DYNAMIC ONLY)

OTHER: _____

Student 1 Name	Signature	Date
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Studio Teacher 1 Name	Signature	Date
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Accompanist 1 Name	Signature	Date
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Student 2 Name	Signature	Date
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Studio Teacher 2 Name	Signature	Date
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Accompanist 2 Name	Signature	Date
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